

# MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting  
July 22, 2021

## REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present:

Brian McNeilly, Michael Pucilowski, Steven Rattner, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still

Members Absent:

James Benson, Andrew Cangiano, Michael Grogan, Melanie Michetti, Jack Sylvester

Others Present:

Tom Carroll - QPA, Pat Dwyer - Esq., James Schilling - MSA Director, Jilliam Martucci - Administrative, Jim Wancho - PE

Attendance Roll Call:

Mr. Benson Absent Chairman Rattner Present  
 Mr. Cangiano Absent Mr. Romano Present  
 Mr. Grogan Absent Mr. Schindelar Present  
 Mr. McNeilly Present Mr. Schwab Present  
 Mrs. Michetti Absent Mr. Still Present  
 Mr. Pucilowski Present Mr. Sylvester Absent

Date/Time Call to Order: Thursday, July 22, 2021 - 7:30PM  
 Others Present: Tom Carroll, Patrick Dwyer, Jim Wancho, James Schilling, Jilliam Martucci

Motion/Resolution	Benson	Cangiano	Grogan	McNeilly	Michetti	Pucilowski	Rattner	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Absent	Absent	Absent	Present	Absent	Present	Present	Present	Present	Present	Present	Absent
Regular Meeting Minutes: June 24, 2021	Absent	Absent	Absent	Absent	Absent	Second Aye	Aye	Aye	Aye	Aye	Motion Aye	Absent
2020 Budget vs Actual ALL IN FAVOR	Absent	Absent	Absent	Aye	Absent	Aye	Aye	Motion Aye	Second Aye	Aye	Aye	Absent
2021 Budget vs Actual ALL IN FAVOR	Absent	Absent	Absent	Aye	Absent	Aye	Aye	Motion Aye	Second Aye	Aye	Aye	Absent
December 31, 2020 Balance Sheet ALL IN FAVOR	Absent	Absent	Absent	Aye	Absent	Aye	Aye	Motion Aye	Second Aye	Aye	Aye	Absent
2021 Budget vs Actual ALL IN FAVOR	Absent	Absent	Absent	Aye	Absent	Aye	Aye	Motion Aye	Second Aye	Aye	Aye	Absent
June 30, 2021 Balance Sheet ALL IN FAVOR	Absent	Absent	Absent	Aye	Absent	Aye	Aye	Motion Aye	Second Aye	Aye	Aye	Absent
Pending Vouchers: July 15, 2021 ROLL CALL	Absent	Absent	Absent	Yes	Absent	Yes	Yes	Motion Yes	Second Yes	Yes	Yes	Absent
Correspondence All IN FAVOR	Absent	Absent	Absent	Second Aye	Absent	Aye	Aye	Motion Aye	Second Aye	Aye	Aye	Absent
Directors Report, Maintenance & Repairs July, 2021	Absent	Absent	Absent	Aye	Absent	Aye	Aye	Motion Aye	Second Aye	Motion Aye	Aye	Absent
Flow Data - June, 2021 ALL IN FAVOR	Absent	Absent	Absent									
Engineers Report- July, 2021 ALL IN FAVOR	Absent	Absent	Absent	Aye	Absent	Aye	Aye	Motion Aye	Second Aye	Aye	Aye	Absent
<b>New Business:</b>												
Resolution # 21:30 ROLL CALL	Absent	Absent	Absent	Yes	Absent	Yes	Yes	Motion Yes	Second Yes	Yes	Second Yes	Absent
Resolution 21:31 ROLL CALL	Absent	Absent	Absent	Yes	Absent	Second Yes	Yes	Motion Yes	Yes	Yes	Yes	Absent
Resolution 21:32 ROLL CALL	Absent	Absent	Absent	Yes	Absent	Yes	Yes	Yes	Second Yes	Motion Yes	Yes	Absent
Resolution 21:33 ROLL CALL	Absent	Absent	Absent	Yes	Absent	Yes	Yes	Motion Yes	Second Yes	Yes	Yes	Absent
Resolution 21:34 ROLL CALL	Absent	Absent	Absent	Motion Yes	Absent	Yes	Yes	Yes	Second Yes	Yes	Yes	Absent
Resolution 21:35 ROLL CALL	Absent	Absent	Absent	Yes	Absent	Second Yes	Yes	Yes	Yes	Motion Yes	Yes	Absent
<b>Old Business:</b>												
Closed Session: 08:12pm ALL IN FAVOR	Absent	Absent	Absent	Aye	Absent	Aye	Aye	Motion Aye	Second Aye	Aye	Aye	Absent
Open Session: 08:15pm ALL IN FAVOR	Absent	Absent	Absent	-	Absent	-	-	-	-	-	-	Absent
Adjournment: 08:15pm ALL IN FAVOR	Absent	Absent	Absent	Aye	Absent	Aye	Aye	Motion Aye	Second Aye	Second Aye	Aye	Absent

Chairman Rattner opened and closed the meeting to the public.

The “Regular” meeting minutes of June 24, 2021 accepted on a motion offered by Mr. Still, seconded by Mr. Pucilowski  
All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Gangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Abstain	Mr. Schwab	Aye
Mrs. Michetti	Absent	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Absent

Comments:

- None

The Financial Reports for 2020 were accepted on a motion offered by Mr. Romano, seconded by Mr. Schindelar.  
All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Gangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Absent	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Absent

Comments:

- None

Financial Report – 2020

**Musconetcong Sewerage Authority  
Profit & Loss Budget vs. Actual**

January through December 2020

Accrual Basis	Jan - Dec 20		Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income	0.00	107,978.00		-107,978.00	0.0%
Net Position Utilized	15,031.75	4,427,402.00		33,999.96	100.8%
Interest	4,461,401.96			-58,946.29	98.7%
trustee passthrough					
Total Income	4,476,433.71	4,535,380.00		-58,946.29	98.7%
Gross Profit	4,476,433.71	4,535,380.00		-58,946.29	98.7%
Expense					
Personal Services	153,900.43	165,958.00		-12,057.57	92.7%
B-1 - Administrative-S&W	654,600.94	687,500.00		-12,899.06	98.1%
B-14 - Operating-S&W		833,458.00		-24,956.63	97.0%
Total Personal Services	808,501.37				
Employee Benefits	101,018.00	102,000.00		-982.00	99.0%
B-9 - Pension	60,619.76	65,500.00		-4,880.24	92.6%
B-3 - Social Security					
B-10 - Hosp	5,752.06				
Dental/Vision	144,300.99	200,000.00		-55,699.02	72.2%
Hospitalization	-10,146.15				
B-10 - Hosp - Other					
Total B-10 - Hosp	139,936.89	200,000.00		-60,063.11	70.0%
B-11 - Disability Insurance	4,862.27	10,000.00		-5,037.73	49.6%
B-6 - Unemployment	5,739.71	7,000.00		-1,260.29	82.0%
Employee Benefits - Other	0.00	0.00		0.00	0.0%
Total Employee Benefits	312,276.63	384,500.00		-72,223.37	81.2%
Administration Expense	33,826.59	40,000.00		-6,173.41	84.6%
B-2 - Administrative-OE	0.00	0.00		0.00	0.0%
Administration Expenses - Other	-33,826.59	40,000.00		-4,173.41	84.6%
Operations and Maintenance	37,277.93	37,504.50		-226.57	99.8%
B-3 - Legal	15,899.45	17,000.00		-1,100.55	93.5%
B-4 - Audit					
B-5 - Engineer	11,113.63				
NJPES Permit	20,518.77	30,000.00		-9,481.23	105.4%
B-5 - Engineer - Other					
Total B-5 - Engineer	31,632.40	30,000.00		1,632.40	68.4%
B-16 - Telephone	19,874.06	20,000.00		-325.94	98.4%
B-16 - Electric	325,483.95	421,520.52		-96,036.57	77.2%
B-17 - Propane/Fuel Oil	10,602.80	29,000.00		-18,397.40	36.6%
B-18 - Supplies/Chemicals	199,590.05	200,000.00		-4,609.95	99.8%
B-27 - Laboratory Supplies	5,493.51	12,000.00		-6,506.49	45.8%
B-13 - Office	27,832.51	30,000.00		-2,167.49	92.6%
B-31 - External Services	64,971.26	90,000.00		-23,648.82	73.3%
B-28 - Educational/Training	8,777.00	88,621.08		-11,223.00	43.9%
B-28 - Laboratory Fees	14,558.62	20,000.00		-15,441.38	48.5%
B-19 - Maintenance/Repairs	174,335.46	200,000.00		-25,663.54	87.2%
B-20 - Insurance	105,037.00	110,000.00		-4,963.00	95.5%
B-24 - NJDEP Fees	24,185.32	25,000.00		-803.88	96.8%
B-12 - Trustee Admtn Fee	15,030.00	20,000.00		-4,970.00	75.2%
B-23 - Permit Appl/Compliance Fees	28,665.00	34,633.39		-5,568.99	83.9%
B-21 - Equipment	68,681.31	70,000.00		-1,318.69	98.1%
B-26 - Sludge Disposal	744,892.21	745,000.00		-197.79	100.0%
B-22 - Contingency	0.00	25,000.00		-25,000.00	0.0%
Operations and Maintenance - Other	0.00	0.00		0.00	0.0%
Total Operations and Maintenance	1,922,781.64	2,165,500.09		-242,718.45	88.8%
Debt Service	645,580.49	639,837.00		6,743.49	101.1%
Debt Sys - Principal Payment	51,453.33	75,085.00		-23,931.67	68.1%
Debt Sys - Interest Payment	696,733.82	713,922.00		-17,188.18	97.6%
Total Debt Service					
Reserves	300,000.00	300,000.00		0.00	100.0%
B-29 - Capital Improvement	100,000.00	100,000.00		0.00	100.0%
B-30 - Renewal & Replacement	400,000.00	400,000.00		0.00	100.0%
Total Reserves					
Union Dues	0.00				
Total Expense	4,174,120.05	4,537,390.09		-363,260.04	92.0%
Net Ordinary Income	302,313.66	-2,000.09		304,313.75	-15,115.0%

9:20 AM  
07/12/21

Musconetcong Sewerage Authority  
**Profit & Loss Budget vs. Actual**

January through December 2020

Accrual Basis

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Expense	0.00			
Bank Fee	0.00			
Total Other Expense	0.00			
Net Other Income	302,313.66	-2,000.09	304,313.75	-15,118.0%

9:20 AM  
07/12/21  
Cash Basis

Musconetcong Sewerage Authority  
Balance Sheet  
As of December 31, 2020

	Dec 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
OA 8169 - Operating Acct TD - 8169	1,528,759.59
PR 3717 - Payroll Account TD - 3717	5,511.18
CI 5030 - Capital Improvement TD - 5030	679,293.82
Es 3226 - Escrow Account TD Bank - 3226	9,892.99
RR 1360 - Renewal & Replacement TD -1360	331,621.30
Petty Cash	150.00
Total Checking/Savings	2,555,228.88
Other Current Assets	
NJIB Note Receivable	6,000,000.00
Prepaid Expenses	179.99
Total Other Current Assets	6,000,179.99
Total Current Assets	8,555,408.87
Fixed Assets	
Construction In Progress	619,814.35
Accumulated Depreciation	-38,105,732.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	24,501,374.80
Other Assets	521,422.00
Def. Pension Outflows	521,422.00
Total Other Assets	521,422.00
<b>TOTAL ASSETS</b>	<b>33,578,205.67</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	395,352.68
20000 - Accounts Payable	395,352.68
Total Accounts Payable	395,352.68
Other Current Liabilities	6,000,000.00
NJIB Note Payable	
Accrued Payroll Liabilities	-450.00
VALIC	28,363.35
PERS - Contributions	46,391.38
PERS - Loans	7,320.03
PERS - Insurance	-1,367.41
Union Dues	-47,699.60
Accrued Payroll Liabilities - Other	
Total Accrued Payroll Liabilities	32,557.75
Escrow Deposits Payable	
40 - Bank Street Crown Walk Urban Re	1,825.00
34 - Bnk Street Urban Renewal LLC	12.50
QC - QuickChak Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Hopatcong State Park WQMP Amend	1,292.50
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	9,893.49

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Cash Basis

## Musconetcong Sewerage Authority Balance Sheet As of December 31, 2020

	Dec 31, 20	
Due to Municipalities	-254,218.00	
Compensated Absences Payable	49,512.72	
Accrued Interest Payable	30,709.64	
Accounts Payable - Pension	63,839.64	
Accrued Liabilities	23,750.00	
<b>Total Other Current Liabilities</b>	<b>5,946,045.24</b>	
<b>Total Current Liabilities</b>	<b>6,341,397.92</b>	
Long Term Liabilities	1,861,226.00	
Net Pension Liability	2,784,238.38	
Loans Payable	17,000.00	
Def. Inflows of Resources	894,022.00	
Unamort Gain on Refunding 2007	911,022.00	
Def. Pension Inflows	5,556,486.38	
<b>Total Def. Inflows of Resources</b>	<b>11,897,884.30</b>	
<b>Total Long Term Liabilities</b>	<b>21,700,135.56</b>	
<b>Total Liabilities</b>	<b>29,252.00</b>	
Equity	50,000.00	
Net Investment in Capital Asset	211,450.69	
Restricted	2,585,951.00	
Current Debt Service	104.00	
Future Retirement Reserve	2,767,505.69	
B-29 Capital Improvements		
Contract 295 - Tertiary Trnt		
295 PSS - Contract 295 TT - PS&S	96,339.45	
295 IHG - Contract 295 TT - IHG	1,598,890.00	
295 - Misc (Permit, Legal)	1,668.00	
<b>Total Contract 295 - Tertiary Trnt</b>	<b>1,695,897.45</b>	
Contract 300 Influent Screening	2,861.83	
300 PSS - Contract 300 Infl Scr - PSS	6,822.50	
300 Cop - Contract 300 Infl Scr - Coppola	11,694.10	
300 - Misc (Permit, Legal)	9,776.65	
<b>Total Contract 300 Influent Screening</b>	<b>1,460.92</b>	
AS - Air Sampling	4,760.00	
360 - Contract 360 - PCSIU	3,299.03	
325 - Contract 325 - SC 3&4	93,801.49	
330 - Contract 330 GT 1	8,843.08	
310 - Contract 310 Phase III Air Perm	21,342.49	
Telecommunications Project	706,750.47	
305 - Contract 305 NJIB Application		
285 - Contract 285 - SC #1 & 2		
270 - Contract 270 Thickeners		
280 - Contract 280 PG #2		
B-29 Capital Improvements - Other	5,334,815.70	
<b>Total B-29 Capital Improvements</b>		
B-30 Renewal and Replacement	29,033.67	
335 - Contract 335 - 19 Pumps	40,015.98	
315 - Contract 315 Sludge Pumps Eval	466,011.85	
B-30 Renewal and Replacement - Other	535,061.50	
<b>Total B-30 Renewal and Replacement</b>	<b>50,000.00</b>	
Operations	5,999,129.20	
<b>Total Restricted</b>		

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Cash Basis

Musconetcong Sewerage Authority  
Balance Sheet  
As of December 31, 2020

	Dec 31, 20
Unrestricted	-107,978.00
Designated	714,522.10
Undesignated	
Total Unrestricted	606,544.10
3000 - Opening Bal Equity	-6,162,829.77
32000 - Retained Earnings	-1,705,730.53
Net Income	243,072.81
Total Equity	21,680,321.37
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>33,578,205.67</b>

The Financial Reports for 2021 were accepted on a motion offered by Mr. Romano, seconded by Mr. Schindelar.

All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Absent	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Absent

Comments:

- None



# Financial Reports – 2021

## Musconetcong Sewerage Authority Profit & Loss Budget vs. Actual

January through June 2021

Account Basis	Jan - Jun 21		Budget	\$ Over/Budget	% of Budget
	Actual	Variance			
Ordinary Income/Expense					
Income	17,042.51				
Interest	2,241,750.04				
Instate pastedown	2,285,782.55				
Total Income	2,298,782.55				
Gross Profit	-278.54				
Expense					
6580 - Reconciliation Discrepancies	78,459.82		165,698.00	-87,141.18	47.4%
Personnel Services	327,732.38		689,000.00	-340,267.62	46.1%
B-1 - Administrative-S&W			833,598.00	-427,414.90	48.7%
B-14 - Operating-S&W	406,163.20				
Total Personnel Services	684,316.08		1,653,600.00	-869,283.92	61.6%
Employee Benefits	50,213.17		65,500.00	-15,286.83	46.1%
B-9 - Pension					
B-7 - Social Security					
B-10 - Health	430.00				
B-10 - Health - Other	77,583.75		200,000.00	-122,416.25	38.8%
Total B-10 - Health	77,583.75		200,000.00	-122,416.25	38.8%
B-11 - Disability Insurance	5,095.66		10,000.00	-4,904.34	51.0%
B-9 - Unemployment	4,872.84		7,000.00	-2,127.16	68.6%
Total B-11 - Disability Insurance	9,968.50		17,000.00	-7,031.50	55.3%
B-12 - Other	214,115.83		387,500.00	-173,384.17	55.3%
Total Administration Expenses	5,712.43		40,000.00	-34,287.57	14.3%
B-2 - Administrative-OE					
Total Administration Expenses	5,712.43		40,000.00	-34,287.57	14.3%
Operations and Maintenance	15,188.81		35,000.00	-19,811.19	43.2%
B-3 - Legal	10,277.50		20,000.00	-9,722.50	51.4%
B-4 - Audit					
B-5 - Engineer	3,947.50		30,000.00	-26,052.50	91.4%
NIPDS Permit	27,411.28				
B-5 - Engineer - Other	3,138.78		30,000.00	-26,861.22	104.5%
Total B-5 - Engineer	8,186.12		20,000.00	-11,813.88	34.1%
B-16 - Telephone	164,405.55		482,300.00	-317,894.45	38.2%
B-16 - Electric	117,431.78		230,000.00	-112,568.22	60.1%
B-17 - Program/Fuel Oil	11,006.51		20,000.00	-8,993.49	55.5%
B-18 - Supplies/Chemicals	3,657.09		30,000.00	-26,342.91	32.1%
B-27 - Laboratory Supplies	11,668.73		70,000.00	-58,331.27	39.7%
B-13 - Office	50,065.10		20,000.00	30,065.10	71.5%
B-31 - External Services	5,945.58		30,000.00	-24,054.42	29.7%
B-28 - Education/Training	3,337.05		30,000.00	-26,662.95	11.1%
B-25 - Laboratory Fees	74,037.83		200,000.00	-125,962.17	37.0%
B-19 - Maintenance/Repairs	109,440.00		110,000.00	-560.00	98.7%
B-20 - Insurance	18,119.00		25,000.00	-6,881.00	72.5%
B-24 - NJDEP Fees	17,810.00		20,000.00	-2,190.00	88.1%
B-12 - Master Account/Fee	3,283.00		25,000.00	-21,717.00	13.2%
B-33 - Permit/Compliance Fees	80,012.90		70,000.00	10,012.90	114.4%
B-21 - Equip. Disposal	334,337.26		720,000.00	-385,662.74	46.3%
B-23 - Contingency	0.00		25,000.00	-25,000.00	0.0%
B-22 - Contingency	1,954,642.68		2,173,500.00	-1,144,857.32	48.7%
Total Operations and Maintenance	80,165.00		728,518.00	-728,353.00	0.0%
Debt Service	71,834.92				
Debt Svc - Principal Payment	0.00		728,518.00	-728,518.00	21.0%
Debt Svc - Interest Payment	151,599.92				
Debt Service - Other					
Total Debt Service	151,599.92		728,518.00	-576,918.08	50.0%
Reserves	100,000.00		200,000.00	-100,000.00	50.0%
B-28 - Capital Improvement	100,000.00		200,000.00	-100,000.00	50.0%
B-30 - Renewal & Replacement					
Total Reserves	200,000.00		400,000.00	-200,000.00	50.0%
Misc. Income	-21,869.05				
Operating Return	-39,382.98				
Pension Reimbursement	-10.08				
Total Expense	1,975,104.53		4,558,111.00	-2,583,006.47	43.3%
Net Ordinary Income	283,837.97				
Net Ordinary Income					
Other Income/Expense	4,438.09				
Other Income	4,438.09				
Short Term Disability Reimburs					
Total Other Income	4,438.09				
Other Expense	165.00				
Bank Fees	165.00				
Total Other Expense	165.00				
Net Other Income	4,273.09				
Net Other Income	4,273.09				
Net Income	287,393.06		-4,558,111.00	4,446,085.06	-5.3%

## Musconetcong Sewerage Authority Balance Sheet As of June 30, 2021

Jun 30, 21

<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	1,418,860.04
OA 8169 - Operating Acct TD - 8169	8,848.83
PR 3717 - Payroll Account TD - 3717	988,262.85
CI 5030 - Capital Improvement TD - 5030	10,026.49
ES 3226 - Escrow Account TD Bank - 3226	431,621.30
RR 1360 - Renewal & Replacement TD -1360	150.00
Petty Cash	2,867,768.51
Total Checking/Savings	3,826,570.00
Other Current Assets	179.99
NJIB Note Receivable	3,826,749.99
Prepaid Expenses	6,684,518.50
Total Other Current Assets	619,814.35
Total Current Assets	619,814.35
Fixed Assets	-38,105,732.17
Construction In Progress	61,481,592.62
Accumulated Depreciation	505,700.00
Capital Assets, Depreciated	24,501,374.80
Land	521,422.00
Total Fixed Assets	521,422.00
Other Assets	521,422.00
Def. Pension Outflows	31,707,315.30
Total Other Assets	31,707,315.30
<b>TOTAL ASSETS</b>	<b>6,000,000.00</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
Current Liabilities	-41,019.65
Accounts Payable	-41,019.65
20000 - Accounts Payable	6,000,000.00
Total Accounts Payable	6,000,000.00
Other Current Liabilities	302.14
NJIB Note Payable	-450.00
Accrued Payroll Liabilities	52,609.27
Garnishment	64,902.99
VALLC	8,936.39
PERS - Contributions	-1,016.41
PERS - Loans	-47,699.60
PERS - Insurance	77,584.78
Union Dues	1,632.50
Accrued Payroll Liabilities - Other	1,825.00
Total Accrued Payroll Liabilities	12.50
Escrow Deposits Payable	210.00
271 KH - 271 Kings Hwy - Adler WH	100.75
40 - Bank Street Crown Walk Urban Re	-1,119.53
34 - Bank Street Urban Renewal LLC	904.25
QC - QuickChek Roxbury	5,548.49
Waterloo Valley Road Sewer Ext.	9,113.96
Hopatcong State Park WQMP Amend	
Crownpoint Multifamily Project	
Escrow Deposits Payable - Other	
Total Escrow Deposits Payable	

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
As of June 30, 2021

	Jun 30, 21	
Due to Municipalities	-254,218.00	
Compensated Absenses Payable	49,512.72	
Accrued Interest Payable	30,709.64	
Accounts Payable - Pension	18,963.47	
Accrued Liabilities	23,750.00	
<b>Total Other Current Liabilities</b>	<b>5,995,416.57</b>	
<b>Total Current Liabilities</b>	<b>5,914,396.92</b>	
<b>Long Term Liabilities</b>		
Net Pension Liability	1,861,226.00	
Loans Payable	2,784,238.38	
Def. Inflows of Resources	17,000.00	
Unamort Gain on Refunding 2007	894,022.00	
Def. Pension Inflows	911,022.00	
<b>Total Def. Inflows of Resources</b>	<b>5,556,486.38</b>	
<b>Total Long Term Liabilities</b>	<b>11,470,883.30</b>	
<b>Total Liabilities</b>	<b>21,700,135.56</b>	
<b>Equity</b>		
Net Investment in Capital Asset	29,252.00	
Restricted	50,000.00	
Current Debt Service	113,570.49	
Future Retirement Reserve	1,486,407.21	
B-29 Capital Improvements	104.00	
Contract 295 - Tertiary Trmt		
295 PSS - Contract 295 TT - PS&S	1,610,081.70	
295 IHG - Contract 295 TT - IHG		
295 - Misc (Permit, Legal)		
<b>Total Contract 295 - Tertiary Trmt</b>	<b>1,610,081.70</b>	
Contract 300 Influent Screening		
300 PSS - Contract 300 Infl Scr - PSS	48,545.68	
300 Cop - Contract 300 Infl Scr - Coppola	1,044,511.10	
300 - Misc (Permit, Legal)	1,668.00	
<b>Total Contract 300 Influent Screening</b>	<b>1,094,724.78</b>	
AS - Air Sampling	12,213.99	
350 - Contract 350 - PCSIU	2,248.75	
325 - Contract 325 - SC 3&4	11,694.10	
330 - Contract 330 GT 1	9,776.65	
310 - Contract 310 Phase III Air Perm	1,460.92	
Telecommunications Project	4,760.00	
305 - Contract 305 NJIB Application	1,912.57	
285 - Contract 285 - SC #1 & 2	93,801.49	
270 - Contract 270 Thickeners	8,843.08	
280 - Contract 280 PC #2	21,342.49	
B-29 Capital Improvements - Other	748,850.47	
<b>Total B-29 Capital Improvements</b>	<b>3,621,710.99</b>	
<b>B-30 Renewal and Replacement</b>		
335 - Contract 335 - 19 Pumps	29,033.67	
B-30 Renewal and Replacement - Other	606,027.83	
<b>Total B-30 Renewal and Replacement</b>	<b>635,061.50</b>	
<b>Operations</b>	<b>50,000.00</b>	
<b>Total Restricted</b>	<b>4,386,024.49</b>	

The **Pending Vouchers** through July 15, 2021 were approved for payment on a motion offered by Mr. Romano, seconded by Mr. Schindelar and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Gangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Absent

Comments:

**PENDING VOUCHERS**

Musconetcong Sewerage Authority

Through July 15, 2021

OPERATING:						
American Wear	Uniform Service 05.25.21-07.07.21	B-31	External Se			1387.28
ASAP Container Services, LLC	Invoice 5054380		B-26	Sludge Dist		2,956.83
Blue Diamond Disposal, Inc.	Invoice 598599 - Monthly Trash	S-B-31	External Se			312.37
Business Machine Technologies	Invoice 2362061 & 2362062 - Mo -SPLT-					647.00
Chaaya, Anthony	NJMVC Driver Abstract	B-2	Administrativ			15.75
Cintas First Aid & Safety	Invoice 508660670 First Aid Sur	B-31	External Se			130.22
Cleary Jacobbe Allert Jacobs	Invoice 95584 - June 2021	B-3	Legal			2,345.00
EconMaid	Invoice 12407 & 12412 - Cleaning	B-31	External Se			1,305.00
Franks Tractoria	Safety Meeting Food 06.22.2021	B-28	Education/T			339.22
Granger	Invoice 806934055	B-19	Maintenanc			622.20
Granger	Invoice 806934055	B-19	Maintenanc			96.46
Granger	Invoice 806934055	B-19	Maintenanc			50.02
Hach	Invoice 12518132 & 125125368	B-27	Lab Supplies			442.96
Lawson Products	Invoice 9308544370 & 93085346	B-19	Maintenanc			608.08
Lower Companies, Inc.	Account # 99002310680 - 04.28.19	B-19	Maintenanc			241.42
Main Pool & Chemical Company	Invoice 2190069 - 1500 Gallons	B-18	Supplies/Ci			4,395.00
McMaster Carr	Invoice 61120686	B-18	Supplies/Ci			239.75
Mission Communications, LLC	Invoice 1052688 - Annual Service	B-31	External Se			3,787.80
NJWEA	TCH Webinars 02.2021-05.2021	B-28	Education/TR			300.00
Nusbaum, Steh,Goldstein,Bron's	Invoice 571	B-3	Legal			3,217.00
Office Concepts Group	Invoice 1020385-0, 1020385-1	B-13				677.91
Office Concepts Group	Invoice 1022085-1	B-13				102.16
One Call Concepts, Inc.	Invoice 1065433 - June 2021 - 92	B-2	Administrativ			130.13
Passaic Valley Sewerage Comm	Invoice 519227 - Liquid Waste Ac	B-26	Sludge Disf			40,720.00
PS&S	Invoice 146332 Engineer General	B-5	Engineer			4,022.50
Quinn, Shane	Mileage Reimbursement - 06.24.19	B-18	Supplies/Ci			28.63
Ratlan Group, Branch 100	Invoice 3086087	B-19	Maintenanc			6,045.00
Ratlan Group, Branch 100	Invoice 3087155	B-19	Maintenanc			2,820.72
RingCentral	Invoice CD_000261873 - Monthly	B-15	Telephone			269.99
Russell Reid	Invoice 6236608 Sludge Hauling	B-26	Sludge Dist			29,796.10
SEM/BDS Stroudsburg Electric	Invoice 6146051, 6146053, 6151	B-19	Maintenanc			1,967.04
Smart Water	Invoice 40945	B-31	External Se			600.00
State Chemical Solutions	Invoice 901938055	B-18	Supplies/Ci			2,277.97
State Chemical Solutions	Invoice 902056960	B-18	Supplies/Ci			466.59
United Federated Systems	Invoice 248674 & 248516	B-19	Maintenanc			517.50
USA Bluebook	Invoice 547219	B-19	Maintenanc			2,068.83
USALCO	Invoice 20197277	B-18	Supplies/Ci			6,729.20
USALCO	Invoice 20195007	B-18	Supplies/Ci			7,095.45
UV Doctor	Invoice 14498	B-19	Maintenanc			19,825.00
<b>TOTAL</b>						<b>149,600.08</b>

<u>CAPITAL:</u>			
Coppola Services, Inc.	Coppola Pay App #5 Contract 301 300 Cop · Contract		356,977.74
Iron Hills Construction, Inc.	Pay App #10 Contract 295 - thro 295 IHC · Contract		266,268.18
PS&S	Invoice 146330 Contract 295 thro 295 IHC · Contract		20,274.74
PS&S	Invoice 146331 Air Sampling thro AS · Air Sampling		2,019.00
PS&S	Invoice 146328 Contract 305 thro 305 · Contract 305		570.00
PS&S	Invoice 146329 Contract 300 thro 300 PSS · Contract		13,857.50
	<b>TOTAL</b>		<b>659,967.16</b>

<u>PAYROLL:</u>			
Primepoint Payroll/MSA Payroll	06.25.2021 - Payroll	B-1, B-14	31,611.32
Primepoint Payroll/MSA Payroll	07.09.2021 - Payroll	B-1, B-14	35,632.33
	<b>TOTAL</b>		<b>67,243.65</b>

<u>MANUAL &amp; ACH PAYMENTS:</u>			
Valic	Confirmation # 190124 - 06.25.21 Accrued Payroll LI		600.00
Primepoint Payroll	Invoice # 471605 - Payroll 06.25.; B-31 External Sen		31.88
UNUM	Billing Acct 00590889-0001 B-11 Disability		1,601.04
Local 32	Union Dues - 06.01.21 - 06.30.21 Accrued Payroll LI		312.00
NJ Division of Pensions & Benefit	Confirm # 17320694 - Estimated Accounts Payable		4,013.26
NJ Division of Pensions & Benefit	2021 - 2nd Quarter RROC Transfe Accounts Payable		10,158.43
Valic	Confirmation # 191633 - 07.09.21 Accrued Payroll LI		600.00
Primepoint Payroll	Invoice # 473333 - Payroll 07.09.; B-31 External Sen		47.75
NJSHBP	Reference # 18211848 B-10 Hospitalizat		12,699.30
Alice	Account # 07876-645020-01-5 B-15 Telephone		340.14
Direct Energy	Confirm # 1870649 B-16 Electric		12,307.91
JCP&L	Confirm # 80289329 B-16 Electric		4,600.70
Shell Fleet/WEX	Confirm # 816907162021 ;B-17 · Propane/FI		357.06
Treasurer, State of NJ	Invoice 210876050 - Undergroun B-24 · NUDEP Fee		50.00
	<b>TOTAL</b>		<b>47,669.47</b>

<u>ESCROW:</u>			
PS&S	Invoice 145690 - Sewer Connecti Escrow Deposits F		2,412.03
	<b>TOTAL</b>		<b>2,412.03</b>

**TOTAL 0.00**

RENEWAL & REPLACEMENT:

The following correspondence for the July, 2021 was received and filed on a motion offered by Mr. Schindelar, seconded by Mr. McNeilly.

All in Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Gangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Absent	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Absent

• **Correspondence:**

- A. USEPA: Adler Roxbury Warehouse, Township of Roxbury, Morris County, NJ
- B. State of NJ DEP: NJ Ibank Payment Requisition No. S340384-09-SC-07
- C. PS&S: MSA Contract 295 Tertiary Treatment Facilities, Additional Professional Services Proposal
- D. State of NJ, Office of Legal Affairs: DEP request review for adjudicatory hearing dated 01.04.2021 re: NJ0027821-46474
- E. State of NJ DEP: NJ Environmental Infrastructure Financing Program (NJEIFP), State Project No. S340384-09, Contract No. 295 Tertiary Treatment Replacement Project, Change Order No. 1 – Approval
- F. \*PS&S: Job #: 04967.0025 - Report on MSA Building Roofs & Service Building HVAC System
- G. \*Mount Olive Township, Office of the Fire Marshall: Notice of Violations & Order to Correct, 07.19.2021 Inspection

Comments:

- Mr. Pucilowski asked that Correspondence F: be discussed in the Directors report

**Monthly Reports:**

The Director's Report, and Maintenance and Repairs Report, for the month of July, 2021 and Flow Data for June, 2021 was accepted on a motion offered by Mr. Schwab and seconded by Mr. Schindelar.

All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Gangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Absent	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Absent

Comments:

- Mr. Schilling stated that a letter was received today from NJDEP regarding the nitrate limit & the MSA was granted a stay until 2026. Mr. Schilling quoted a statement in the letter "The receiving water body is not currently impaired for nitrate and that there is no short term or low-cost alternatives to reduce nitrate to the F1 limitations"
- Mr. Schilling advised that the Finance Committee has concluded meetings over the last several months & determined several projects too important for the MSA all of which have resolutions for the Boards consideration at this meeting.
- Chairman Rattner noted the Fire Marshall's report with regard to the basement which is considered the first seven floors, he stated he puts this on Mount Olive because this should have come up sooner.
  - Mr. Schilling advised that this was a surprise inspection, he stated that he walked him through the entire facility, he will be sending the report to PS&S for review.
  - Mr. Dwyer, Esq. asked if we need to request an extension, Mr. Schilling responded that he first wanted to speak with the Fire Marshall.
- Mr. Pucilowski asked if we were re-using two of the R.A.S. pumps as it was originally asked for six pumps however the resolution is only for four. Mr. Schilling confirmed yes.
- Mr. Pucilowski asked about Correspondence F: with regard to the patch, railings as well as concrete repair. Mr. Schilling stated in the Finance Committee meeting it was discussed that we would have some contractors come on site to discuss some of the more serious issues & determine patch repairs in the mean time.

- Mr. Pucilowski asked if the review of the VFD's has been completed. Mr. Schilling advised the report has been reviewed however the issue is that there are over 50 VFD's and to replace them all at once the way it was done last time is not a good idea, he is trying to determine a plan to replace them all over a three-year time frame. Mr. Schilling advised that we have already begun resizing in terms of the pumps, the pumps have either been replaced or being replaced, on the external drives we need to stay like for like
- Mr. Pucilowski asked about the aerator for PS#1, Mr. Schilling advised the unit arrived yesterday and it will be installed within the next few months in order to not interrupt Contract 300.

The Engineer's Report for the month of July, 2021 was accepted on a motion offered by Mr. Schindelar, seconded by Mr. Schwab.

All in Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Gangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Absent	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Absent

Comments:

- Mr. Schwab asked if the energy code requiring the increase of the base layer is a requirement, Mr. Wancho, PE confirmed yes.

**New Business:**

Resolution No. 21-30 was offered on a motion by Mr. Schindelar seconded by Mr. Still and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Gangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Absent

\*See attached resolution

Comments:

- Mr. Schilling advised the Board that once this employee completes his probationary period that we will no longer have weekend scheduled overtime which will save approximately \$40,000.00 in payroll expenses by 2022.

Resolution No. 21-31 was offered on a motion by Mr. Romano seconded by Mr. Pucilowski and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Gangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Absent

\*See attached resolution

Comments:

- Mr. Wancho, PE stated that this request is due to both Contracts 295 & 300 intertwining.

Resolution No. 21-32 was offered on a motion by Mr. Schwab seconded by Mr. Schindelar and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Gangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Absent

\*See attached resolution

Comments:

- None

Resolution No. 21-33 was offered on a motion “*as amended*” by Mr. Romano seconded by Mr. Schindelar and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Gangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Absent

\*See attached resolution

Comments:

- Mr. Dwyer, Esq. noted that there is an error in the title of the resolution, he will make the revision the resolution can be passed as amended.

Resolution No. 21-34 was offered on a motion by Mr. McNeilly seconded by Mr. Schindelar and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Gangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Absent

\*See attached resolution

Comments:

- None

Resolution No. 21-35 was offered on a motion by Mr. Schwab seconded by Mr. Pucilowski and the affirmative roll call vote of members present.

Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Gangiano	Absent	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Absent	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Absent

\*See attached resolution



Comments:

- None

**New Business:**

- Mr. Pucilowski inquired about the remarks from the temporary audit.
  - Mr. Schilling stated that it was a good audit.
  - Mr. Rattner stated that the adjusted entries were very few, nothing stuck out.
  - Mr. Pucilowski stated that the summary of equipment seemed to be a concern. Mr. Schilling advised that the auditor provided an external service that can review and tighten up the issue of depreciation. Mr. Schilling stated that the auditor also stated that we should be updating the DCA throughout each year when Capital projects are completed and funds are spent on projects aside from what we originally budgeted for in the beginning of each year.
    - Mr. Pucilowski also stated Mott MacDonald is still being listed on schedule 7, Mr. Schilling advised this was already addressed and will be corrected on the Final Audit report.
    - Mr. Schwab stated since 2014 the charges to municipalities have basically been level.
    - Mr. Schwab also stated that the municipalities should be getting the same or a bit more this year.
- Mr. McNeilly asked with regard to the sewer allocation transfer how long we have to wait for responses from the member municipalities.
  - Mr. Dwyer, Esq. stated that we would have to send a follow up letter requesting response.
  - Mr. McNeilly asked if the letter could state in the lack of your response. Mr. Schwab asked if the first letter had a return date, Mr. Dwyer, Esq. advised it did not.

**Old Business:**

Comments:

- Chairman Rattner stated that he has taken numerous walks through Brookwood East and has not noticed any odors.
- Mr. McNeilly noted that when crossing the intersection outside the MSA Facility that the meter station which is through Mount Olive Township has a disgusting odor.
  - Mr. Schindelar asked how much water it would take to flush the pipe between 12am-3am – maybe 1000 gallons?
  - Mr. Schilling suggested activated carbon canisters to assist with the odor.

**Closed Session:**

Entered Closed Session on a motion made by Mr. Romano, seconded by Mr. Schindelar at 08:13pm by an All in Favor Vote of members present.

All in Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Absent	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Absent

**Open Session:**

Entered Open Session at 08:15pm

Comments:

- None

**Adjournment:**

Motion made by Mr. Romano, seconded by Mr. Schwab and the All in Favor Vote of members present, Chairman Rattner adjourned the meeting at 08:15 pm.

All in Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Absent	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Absent	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Absent

Respectfully Submitted:

Jilliam Martucci - Administrative Assistant

**RESOLUTION NO. 21-30**

Resolution of the Musconetcong Sewerage Authority  
Authorizing the Hiring of Jesse Szczubelek as an Operator Trainee

WHEREAS the Musconetcong Sewerage Authority ("MSA") has a need to properly staff its facility in order to ensure its good and safe operation; and

WHEREAS the Authority has a need to hire an Operator Trainee due to retirements and other staffing needs; and

WHEREAS the Authority did receive an application for employment from Jesse Szczubelek; and

WHEREAS the Director did confirm that Jesse Szczubelek met the qualifications for the position of Operator Trainee; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority hereby confirm the hiring of Jesse Szczubelek for the position of Operator Trainee with a start date of July 19, 2021; and be it

FURTHER RESOLVED that the employment of Jesse Szczubelek shall be subject to the terms of the Collective Bargaining Agreement in effect as of July 19, 2021.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: July 22, 2021

**RESOLUTION NO. 21-31**

Resolution of the Musconetcong Sewerage Authority ("MSA")  
Awarding a Contract for Additional Professional Services to  
Paulus, Sokolowski & Sartor, LLC ("PS&S") for Engineering  
Services in Connection with Contract 295 for Tertiary Treatment Facilities

WHEREAS, by Resolution No. 19-27 the MSA awarded a contract for professional services to Paulus, Sokolowski & Sartor, LLC ("PS&S") for engineering services in connection with Contract 295, including submitting an application to the New Jersey I-Bank for financing; and

WHEREAS, by Resolution No. 19-58 the contract was amended to provide additional funding in connection with an enlargement of the scope of work;

WHEREAS, PS&S now seeks payment for additional unanticipated services as described in the attached Proposal dated July 9, 2021 (the "Proposal") and the reasons set forth therein, which include but are not limited to, savings anticipated from the coincidental construction of Contracts 295 and 300 have not been realized as originally budgeted due to the rebidding of Contract 300 and schedule delays resulting from COVID, and PS&S has assumed the role of SED Coordinator for the project; and

WHEREAS, the Musconetcong Sewerage Authority has need for continued consulting engineering services in connection with this project and has benefitted from the services of PS&S to date; and;

WHEREAS, N.J.S.A. 40A:11-5 permits the award of a contract for professional services without public advertising or bidding; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that a contract is hereby awarded to PS&S to provide the engineering services in connection with Contract 295 and related I-Bank loan application as set forth in the Proposal dated July 9, 2021 in an amount not to exceed \$19,400.00; and be it


FURTHER RESOLVED that the above total amount shall not be increased without further authorization by the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED that the Treasurer has confirmed funds for such work is available in the Budget for 2021 (Budget line B-29 Capital); and it is anticipated will be included in I-Bank funding for the project; and be it

FURTHER RESOLVED, that the Musconetcong Sewerage Authority publish a legal advertisement in the official newspaper of publication of the Authority advising of the award as required by N.J.S.A. 40A:11-5.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

DATED: July 22, 2021

## RESOLUTION NO. 21-32

Resolution of the Musconetcong Sewerage Authority  
Awarding a Contract to Pumping Services, Inc. for the Purchase of 4 Pumps  
Utilizing PVSC Co-op Contract #B195-2

WHEREAS the Musconetcong Sewerage Authority ("MSA") has identified a need to purchase pumps for the continued operation of its wastewater treatment facility; and

WHEREAS pursuant to N.J.S.A. 40A:11-10 the contracting unit may, without advertising for bids, purchase goods or services under a contract entered into with a cooperative purchasing entity;

WHEREAS the MSA is a member of the North Jersey Wastewater Cooperative Pricing System ("NJWCPS") and the Passaic Valley Sewerage Authority ("PVSC") is the lead agency of the NJWCPS; and

WHEREAS the NJWCPS is a cooperative purchasing entity as set forth in NJAC §5:34-7.4; and

WHEREAS MSA has obtained Quotation #32587 (see attached) dated April 5, 2021 from Pumping Services, Inc. ("PSI") to provide 4 pumps as needed by MSA utilizing PVSC Co-op Contract #B195-2 titled "Furnish and Deliver Various Manufacturers Equipment and Spare Parts for a 2 Year Period"; and

WHEREAS MSA desires to utilize the contract obtained by PVSC with Pumping Services, Inc. to purchase these pumps;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to award a

contract to Pumping Services, Inc. for the purchase of 4 pumps at a total cost of \$36,612.24 as described in Quotation #32587 dated April 5, 2021; and

FURTHER RESOLVED, that the amount of the contract shall not exceed \$36,612.24 without further approval from the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED, that the award in the amount of \$36,612.24 shall utilize PVSC contract B195-2; and be it

FURTHER RESOLVED, that the Treasurer has certified that funds are available to perform this contract using Capital Account B-29, and that the MSA intends to submit for reimbursement of this amount in the pending NJ I-Bank loan; and it is

FURTHER RESOLVED that James Schilling, as Director, is hereby authorized to take such other actions as are necessary to complete said purchase on behalf of the Musconetcong Sewerage Authority.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: July 22, 2021

**RESOLUTION NO. 21-33**

Resolution of the Musconetcong Sewerage Authority  
Awarding a Contract to PCS Pump and Process, Inc. for the Purchase of 2 Overflow  
Pumps Utilizing PVSC Co-op Contract #B195-9

WHEREAS the Musconetcong Sewerage Authority ("MSA") has identified a need to purchase two overflow pumps for the continued operation of its wastewater treatment facility; and

WHEREAS pursuant to N.J.S.A. 40A:11-10 the contracting unit may, without advertising for bids, purchase goods or services under a contract entered into with a cooperative purchasing entity;

WHEREAS the MSA is a member of the North Jersey Wastewater Cooperative Pricing System ("NJWCPS") and the Passaic Valley Sewerage Authority ("PVSC") is the lead agency of the NJWCPS; and

WHEREAS the NJWCPS is a cooperative purchasing entity as set forth in NJAC §5:34-7.4; and

WHEREAS MSA has obtained Quotation #20-276 rev. 1 (see attached) dated June 23, 2021 from PCS Pump and Process, Inc. ("PCS") to provide overflow pumps as needed by MSA utilizing PVSC Co-op Contract #B195-9 titled "Furnish and Deliver Various Manufacturer's Equipment and Spare Parts For a 2 Year Period"; and

WHEREAS MSA desires to utilize the contract obtained by PVSC with PCS to purchase these pumps;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to award a





contract to PCS Pump and Process, Inc. for the purchase of 2 overflow pumps at a total cost of \$43,644.68 as described in Quotation #20-276 rev. 1 dated June 23, 2021; and  
FURTHER RESOLVED, that the amount of the contract shall not exceed \$43,644.68 without further approval from the Musconetcong Sewerage Authority; and  
be it

FURTHER RESOLVED, that the award in the amount of \$43,644.68 shall utilize PVSC contract B195-9; and be it

FURTHER RESOLVED, that the Treasurer has certified that funds are available to perform this contract using Capital Account B-29, and that the MSA intends to submit for reimbursement of this amount in the pending NJ I-Bank loan; and it is

FURTHER RESOLVED that James Schilling, as Director, is hereby authorized to take such other actions as are necessary to complete said purchase on behalf of the Musconetcong Sewerage Authority.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: July 22, 2021

**RESOLUTION NO. 21-34**

Resolution of the Musconetcong Sewerage Authority  
Awarding a Contract to PCS Pump and Process, Inc. for the Purchase of 4 Pumps  
Utilizing PVSC Co-op Contract #B195-9

WHEREAS the Musconetcong Sewerage Authority ("MSA") has identified a need to purchase pumps for the continued operation of its wastewater treatment facility; and

WHEREAS pursuant to N.J.S.A. 40A:11-10 a contracting unit may, without advertising for bids, purchase goods or services under a contract entered into with a cooperative purchasing entity;

WHEREAS the MSA is a member of the North Jersey Wastewater Cooperative Pricing System ("NJWCPS") and the Passaic Valley Sewerage Authority ("PVSC") is the lead agency of the NJWCPS; and

WHEREAS the NJWCPS is a cooperative purchasing entity as set forth in NJAC §5:34-7.4; and

WHEREAS MSA has obtained Quotation #21-053 Rev. 2 (see attached) dated June 8, 2021 from PCS Pump and Process, Inc. ("PCS") to provide 4 pumps as needed by MSA utilizing PVSC Co-op Contract #B195-9 titled "Furnish and Deliver Various Manufacturer's Equipment and Spare Parts For a 2 Year Period"; and

WHEREAS MSA desires to utilize the contract obtained by PVSC with PCS to purchase these pumps which are identified as:

Two (2) R.A.S. Pumps (B5423) at \$11,928.26 each / \$23,856.52 total  
Two (2) R.A.S. Pumps (B5433) at 11,804.90 each / \$23,609.80 total  
TOTAL \$47,466.32

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to award a contract to PCS Pump and Process, Inc. for the purchase of 4 pumps at a total cost of \$47,466.32 as described in Quotation #21-053 Rev. 2 dated June 8, 2021; and

FURTHER RESOLVED, that the amount of the contract shall not exceed \$47,466.32 without further approval from the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED, that the award in the amount of \$47,466.32 shall utilize PVSC contract B195-9; and be it


FURTHER RESOLVED, that the Treasurer has certified that funds are available to perform this contract using Capital Account B-29; and that the MSA intends to submit for reimbursement of this amount in the pending NJ I-Bank loan; and it is

FURTHER RESOLVED that James Schilling, as Director, is hereby authorized to take such other actions as are necessary to complete said purchase on behalf of the Musconetcong Sewerage Authority.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: July 22, 2021



**RESOLUTION NO. 21-35**

**RESOLUTION OF THE MUSCONETCONG SEWERAGE AUTHORITY ("MSA")  
AWARDING A CONTRACT TO PHILADELPHIA MIXING SOLUTIONS, LLC TO  
PURCHASE THREE (3) FLASH MIXERS**

WHEREAS, the Musconetcong Sewerage Authority has a need to acquire three (3) flash mixers as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Executive Director have determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, this is a one-time purchase of goods with no term; and  
WHEREAS, the MSA solicited and received the following two (2) Quotes:

<u>Contractor</u>	<u>Bid Price</u>
Philadelphia Mixing Solutions, LLC	\$22,056.00
Pumping Services, Inc.	\$24,967.38

WHEREAS, Philadelphia Mixing Solutions, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Musconetcong Sewerage Authority members respective communities in the previous one year, and that the contract will prohibit the Philadelphia Mixing Solutions, LLC from making any reportable contributions through the term of the contract; and



WHEREAS, the Treasurer has certified that funds are available in the budget line B-30 Renewal and Replacement; and be it

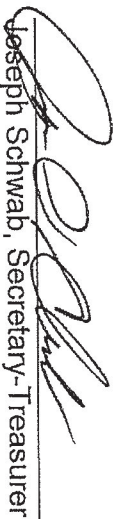
NOW THEREFORE, BE IT RESOLVED that the Commissioners of the Musconetcong Sewerage Authority authorize the Director to enter into a contract with Philadelphia Mixing Solutions, LLC in the amount of \$22,056.00 as described in its Quote #78838 dated July 7, 2021 attached; and

BE IT FURTHER RESOLVED, that the amount of the award may not be increased without further authorization of the MSA; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.

Musconetcong Sewerage Authority

ATTEST:

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: July 22, 2021





**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant to N.J.S.A. 19:44A-20.8  
 Musconetcong Sewerage Authority – Contracting Agency

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Philadelphia Mixing Solutions LLC has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding February 25, 2021 to any of the following named candidate committees, joint candidates committees, or political party committee representing the elected officials of the Musconetcong Sewerage Authority, Borough of Hopatcong, Borough of Mt. Arlington, Township of Mount Olive, Borough of Netcong, Township of Roxbury, Township of Brynau and Borough of Stanhope as defined pursuant to N.J.S.A. 19:44A-3(f), (g) and (h).

Any candidate committee, joint candidate committee or any candidate for elected office in any of the above referenced municipal bodies. SEE ATTACHED LIST	
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**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership       Corporation       Sole Proprietorship       Subchapter S Corporation  
 Limited Partnership       Limited Liability Corporation       Limited Liability Partnership

Name of Stock or Shareholder	Home Address
SPX FLOW US, LLC (100%)	13320 Ballantyne Corporate Place Charlotte, NC 28277

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Philadelphia Mixing Solutions LLC  
Designated by:

Signature of Affiant: Toren Hall Title: RSM - Environmental  
E43A427E8B8AF6...

Printed Name of Affiant: Toren Hall Date: July 22, 2021

Subscribed and sworn before me this 22<sup>nd</sup> day of July 2021.

My Commission expires:

November 18, 2021

Heather L. Welkel  
 (Witnessed or attested by)

Commonwealth of Pennsylvania - Notary Seal  
 Heather L. Welkel, Notary Public  
 Lebanon County  
 My commission expires November 18, 2021  
 Commission number 1263023  
 Member, Pennsylvania Association of Notaries

(Seal)

**List of Agencies with Elected Officials Required for Political Contribution Disclosure  
N.J.S.A. 19:44A-20.26**

**County Name: Morris**

State: Governor, and Legislative Leadership Committees

Legislative District #: 16, 21, 24, 25 & 26

State Senator and two members of the General Assembly per district.

County: Freeholders County Clerk Sheriff Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

Mount Olive Township Netcong Borough Roxbury Township

Mount Arlington Borough

**County Name: Sussex**

State: Governor, and Legislative Leadership Committees

Legislative District #: 24

State Senator and two members of the General Assembly per district.

County: Freeholders County Clerk Sheriff Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

Hopatcong Borough Byram Township Stanhope Borough

## Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	107,978.00	-107,978.00	0.0%
Interest	15,031.75			
trustee passdown	4,461,401.96	4,427,402.00	33,999.96	100.8%
Total Income	4,476,433.71	4,535,380.00	-58,946.29	98.7%
Gross Profit	4,476,433.71	4,535,380.00	-58,946.29	98.7%
Expense				
Paid to Municipalities	276,542.00			
Personnel Services	156,635.43	165,958.00	-9,322.57	94.4%
B-1 · Administrative-S&W	664,034.94	667,500.00	-3,465.06	99.5%
B-14 · Operating-S&W				
Total Personnel Services	820,670.37	833,458.00	-12,787.63	98.5%
Employee Benefits				
B-9 · Pension	101,018.00	102,000.00	-982.00	99.0%
B-8 · Social Security	60,619.76	65,500.00	-4,880.24	92.5%
B-10 · Hosp				
Dental/Vision	5,752.06			
Hospitalization	144,330.98	200,000.00	-55,669.02	72.2%
B-10 · Hosp - Other	-10,146.15			
Total B-10 · Hosp	139,936.89	200,000.00	-60,063.11	70.0%
B-11 · Disability Insurance	4,962.27	10,000.00	-5,037.73	49.6%
B-6 · Unemployment	5,739.71	7,000.00	-1,260.29	82.0%
Employee Benefits - Other	0.00	0.00	0.00	0.0%
Total Employee Benefits	312,276.63	384,500.00	-72,223.37	81.2%
Administration Expenses				
B-2 · Administrative-OE	33,826.59	40,000.00	-6,173.41	84.6%
Administration Expenses - Other	0.00	0.00	0.00	0.0%
Total Administration Expenses	33,826.59	40,000.00	-6,173.41	84.6%
Operations and Maintenance				
B-3 · Legal	38,047.93	37,804.50	243.43	100.6%
B-4 · Audit	15,899.45	17,000.00	-1,100.55	93.5%
B-5 · Engineer				
NJPDES Permit	11,113.63			
B-5 · Engineer - Other	23,415.02	30,000.00	-6,584.98	78.1%
Total B-5 · Engineer	34,528.65	30,000.00	4,528.65	115.1%
B-15 · Telephone	19,728.06	20,000.00	-271.94	98.6%
B-16 · Electric	331,863.84	421,520.52	-89,656.68	78.7%
B-17 · Propane/Fuel Oil	10,602.60	29,000.00	-18,397.40	36.6%
B-18 · Supplies/Chemicals	199,530.05	200,000.00	-469.95	99.8%
B-27 · Laboratory Supplies	5,493.51	12,000.00	-6,506.49	45.8%
B-13 · Office	27,832.51	30,000.00	-2,167.49	92.8%
B-31 · External Services	65,897.84	88,621.08	-22,723.24	74.4%
B-28 · Education/Training	8,777.00	20,000.00	-11,223.00	43.9%
B-25 · Laboratory Fees	14,558.62	30,000.00	-15,441.38	48.5%
B-19 · Maintenance/Repairs	167,331.42	200,000.00	-12,668.58	93.7%
B-20 · Insurance	105,037.00	110,000.00	-4,963.00	95.5%
B-24 · NJDEP Fees	24,196.32	25,000.00	-803.68	96.8%
B-12 · Trustee Admin Fee	15,030.00	20,000.00	-4,970.00	75.2%
B-23 · Permit Appl/Compliance Fees	28,965.00	34,553.99	-5,588.99	83.8%
B-21 · Equipment	68,681.31	70,000.00	-1,318.69	98.1%
B-26 · Sludge Disposal	744,802.21	745,000.00	-197.79	100.0%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Operations and Maintenance - Other	0.00	0.00	0.00	0.0%
Total Operations and Maintenance	1,946,803.32	2,165,500.09	-218,696.77	89.9%
Debt Service				
Debt Svs - Principal Payment	0.00	638,837.00	-638,837.00	0.0%
Debt Svs - Interest Payment	50,705.82	75,085.00	-24,379.18	67.5%
Total Debt Service	50,705.82	713,922.00	-663,216.18	7.1%
Reserves				
B-29 · Capital Improvement	300,000.00	300,000.00	0.00	100.0%